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PART I

Punjab Government Notifications and Orders

GOVERNMENT OF PUNJAB

DEPARTMENT OF GOVERNANCE REFORMS AND PUBLIC GRIEVANCES

(Governance Reforms Branch-1)

NOTIFICATION

The 16th April, 2021

No: 9/19/2014-1GR1(2GR1)/134.-

1. In suppression of previous notification issued vide no. 9/19/2014-1G1(2GR1)/117 dated 11/08/2020, the Governor of Punjab is pleased to prescribe new user fee/facilitation charges for the delivery of services through Sewa Kendras/Online mode which are notified as under :-

Sr. No.	Department	Name of Service	Facilitation Charges
1.	Agriculture	Addition of Godown In Seeds/ Fertilizers/ Insecticides Licenses	365
2.	Agriculture	Addition of New Company In Fertilizers / Pesticides/ For Wholesalers And Retailers	365
3.	Agriculture	Addition of New Company In Seeds/Fertilizers / Pesticides	365
4.	Agriculture	Addition/Amendment of Item In License For Seeds/Fertilizers/Insecticides	365
5.	Agriculture	Change of the Firm Name (Pesticides/Seeds/Fertilizers) Retailers/Wholesalers	365
6.	Agriculture	Extra Godown Fee For Fertilizer / Seeds/ Pesticides (Retailers/Wholesalers)	365
7.	Agriculture	Issuance and Renewal of License For Sale of Seeds/Fertilizers/Insecticides	365
8.	Agriculture	Issuance and Duplicate Agricultural License of Seeds/Fertilizers/Insecticides	365
9.	Agriculture	Issue of N.O.C For Mortgage	240
10.	Agriculture	Issue of No Due Certificate	365

11.	Agriculture	Transfer of Proprietorship For Seeds/Fertilizers/Insecticides	365
12.	Department Housing and Urban Development	Regularization of unauthorized colonies	1200
13.	Department Housing and Urban Development	Regularization of unauthorized Plots	365
14.	Excise and Taxation	Grant of Registration Certificate	610
15.	Excise and Taxation	Amendment in Registration Certificate	610
16.	Excise and Taxation	Issue of Duplicate Registration Certificate	610
17.	Excise and Taxation	Cancellation of Registration Certificate	125
18.	Excise and Taxation	Permission For Business by a Casual Dealer	125
19.	Excise and Taxation	Request For Extension of Period of Casual Business	125
20.	Excise and Taxation	Allotment of Tax Deduction Number in Case of Works Contract	125
21.	Excise and Taxation	Supply of Assessment Orders/Penalty Orders/Refund Orders	240
22.	Excise and Taxation	Issuance of Advance Tax Exemption Certificate	240
23.	Excise and Taxation	Renewal of Advance Tax Exemption Certificate	240
24.	Excise and Taxation	Registration under Luxury Tax	610
25.	Excise and Taxation	Hard Bar License	6035
26.	Excise and Taxation	Beer Bar License	6035
27.	Excise and Taxation	Drought Beer Bar License	6035
28.	Excise and Taxation	Annual License to Marriage Palaces	6035
29.	Excise and Taxation	Bar License to Clubs	6035
30.	Excise and Taxation	Permission to Serve Liquor in a Marriage or Banquet Hall to a Function Holder	1200
31.	Excise and Taxation	Permit for Industrial Alcohol to Chemical Industries Etc.	6035
32.	Excise and Taxation	Obtaining Additional Certified Copy of Order	210
33.	Excise and Taxation	Obtaining Copy of Statement Recorded In Any Enquiry Held Under PVAT Rules	210
34.	Grievances & Pensions	Lodging of All Complaints	10 per complaint
35.	Health & Family Welfare	Sarbat Sehat Bima Yojna Registration	30
36.	Health & Family Welfare	Birth And Death Certificate (Name Entry & New Birth Certificate)	65
37.	Health & Family Welfare	Certified Copies of Birth/Death Certificate Corporation Cities	65
38.	Health & Family Welfare	Certified Copies of Birth/Death Certificates Rural Area	65

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39.	Health & Family Welfare Certified Copies of Birth/Death Certificates Mc Town	65
40.	Health & Family Welfare Copies of the Post Mortem Report	65
41.	Health & Family Welfare Copy of Complete Medico Legal Report	240
42.	Health & Family Welfare Copy of Interim Medico Legal Report	240
43.	Health & Family Welfare Correction of Entry In Birth And Death Certificate	125
44.	Health & Family Welfare Cosmetics Manufacturing License	1335
45.	Health & Family Welfare Issuance Medical Certificate	125
46.	Health & Family Welfare Issuance of Fresh Drug License To Manufacturers	2415
47.	Health & Family Welfare Issuance of Fresh Drug License/Renewal To Retail Chemists	2415
48.	Health & Family Welfare Issuance of Fresh Drug License/Renewal To Whole Seller Chemists	2415
49.	Health & Family Welfare Issuance of Fresh Drug License Manufacturers of Ayurvedic Medicines	2415
50.	Health & Family Welfare Issuance of Fresh Drug License To Manufacturers of Homeopathy Medicines	2415
51.	Health & Family Welfare Issuance of Fresh Drug License/Renewal To Retail Sale Homeopathic	2415
52.	Health & Family Welfare Issuance of Fresh Drug License/Renewal To Whole Sale Homeopathic	2415
53.	Health & Family Welfare Issuance of Registration Certificate For Food (If Turn Over Is Less Than 12 Lakh)	1815
54.	Health & Family Welfare Issuance of Registration Certificate For Food (If Turn Over Is More Than 12 Lakh)	1815
55.	Health & Family Welfare Issuance/Permission/Rejection of Registration Certificate To Ultra Sound Centers	3620
56.	Health & Family Welfare Late Registration of Birth And Death And Issue of Certificate (After 30 Days But With In One Year)(Rural/Urban)	125
57.	Health & Family Welfare Late Registration of Birth And Death And Issue of Certificate (More Than One Year)(Rural/Urban)	125
58.	Higher Education Provisional/Absentia Degree	210

59.	Higher Education	Issuance of Transcripts Degree	210
60.	Higher Education	Reissue of DMC/Degree	210
61.	Higher Education	Correction in DMC/Degree	210
62.	Higher Education	Migration – Inter-University/ Inter-College	210
63.	Higher Education	Re-evaluation Form	210
64.	Higher Education	Medium/Equivalency Certificate	210
65.	Higher Education / Animal Husbandry, Fisheries & Dairy Dev. (Gadvasu University)	Issuance of Duplicate Certificate	240
66.	Home	Correction in Marriage Certificate (For Punjab Anand Marriage Registration)	240
67.	Home	Correction in Marriage Certificate (For the Punjab Compulsory Registration of Marriage)	240
68.	Home	Duplicate Marriage Certificate (For Punjab Anand Marriage Registration)	610
69.	Home	Duplicate Marriage Certificate (For Punjab Compulsory Registration of Marriage)	610
70.	Home	Issuance of Firearm Free Zone License (In Form XV)	1200
71.	Home	Renewal of Firearm Free Zone License	1200
72.	Home	Correction in information in Arms License	365
73.	Home	Application for Citizenship of India	1200
74.	Home	Addition of Weapon	2415
75.	Home	Deletion of Weapon	1200
76.	Home	Addition/Deletion of Retainer In Arms Licence	1200
77.	Home	Application For Extension of Jurisdiction	1200
78.	Home	Cancellation of Arms Licence of the Request of the Licensee	1200
79.	Home	Change of Address In Arms Licence	1200
80.	Home	Change of Bore	1200
81.	Home	Entry of Weapon On Arms Licence	1200
82.	Home	Extension of Purchase Period of Weapon, (Within Permissible Time Period And If the License Issuing District Is the Same Where Service Has Been Sought)	1200
83.	Home	Issuance of License For Travel Agent Consultancy	6035
84.	Home	Issuance of Marriageability Certificate	1200
85.	Home	Issuance of New Arms Licence	5250 per weapon
86.	Home	Issuance of Duplicate Arms Licence	1200

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87. Home	Issue of Certificate In Form 16	485
88. Home	Licence For Travel Ticketing Agents	1815
89. Home	NOC For Fairs / Melas / Exhibitions / Sports Events Etc.	1200
90. Home	NOC For Sale of Weapon	1200
91. Home	NOC For Use of Loud Speakers (Applicable Only In Case of S.D.M. Obtains N.O.C. From the Concerned S.H.O Before Granting Permission	240
92. Home	Permission For Deposit of Weapon In Death Case	610
93. Home	Permission For Loud Speaker Or DJ Related To Police And CPRC Cell	240
94. Home	Permission For Sale/Transfer of Weapon In Death Case	1200
95. Home	Permission of Addition of Cartridges	610
96. Home	Permission of Carry the Weapon	1200
97. Home	Registration of Marriage Under the Punjab Compulsory Registration of Marriage Act, 2012	1450
98. Home	Renewal In Case of Licensee Has Shifted His Residence From the License Issuing District To Another District	1575
99. Home	Renewal of Arms Licence	1575
100. Home	Renewal of Arms Licence(In the Case Where the Applicant Applies For Renewal After the Due Date)	1575
101. Home	Renewal of Arms Licence In the Case Where In Adverse Report Is Received From the Police An Opportunity of Being Heard Has To Be Given To the Licence Before Taking Any Action As Provided Under the Arms Act	1575
102. Home	Solemnization of Marriage Under Special Marriage Act 1954	1450
103. Home	Release of Weapon In Case of Death of Licensee	2415
104. Housing And Urban Development	Issue of No Objection Certificate/Duplicate Allotment/Re-Allotment Letter.	485
105. Housing And Urban Development	Water Supply And Sewerage Connection	240
106. Housing And Urban Development	Sanction of Building Plans/Revised Building Plans (Residential)	2415
107. Housing And Urban Development	Sanction of Building Plans/Revised Building Plans (Commercial)	3620
108. Housing And Urban Development	Issue of Completion/Occupation Certificate For Building	3620
109. Housing And Urban Development	Issue of No Objection Certificate/Duplicate Allotment/Reallotment Letter	2415
110. Industries & Commerce (Directorate of Industries)	Certification/Inspection of Boilers	1050

111.	Industries & Commerce (Directorate of Industries)	Mortgage/First Charge On Industrial Plots.	525
112.	Industries & Commerce (Directorate of Industries)	Issuance of No Due Certificate	1050
113.	Industries & Commerce (Directorate of Industries)	Transfer of Industrial Plots Where Conveyance Deed Has Already Been Executed In Industrial Area, Industrial Estates And Industrial Development Colony In the State of Punjab(Through Original Allottee)	3150
114.	Industries & Commerce (Directorate of Industries)	Transfer of Industrial Plots Where Conveyance Deed Has Already Been Executed In Industrial Area, Industrial Estates And Industrial Development Colony In the State of Punjab (Through GPA)	3150
115.	Industries & Commerce (Directorate of Industries)	Transfer of Industrial Plots where conveyance deed has already been executed in Industrial Area, Industrial Estates and Industrial Development Colony in the State of Punjab (within family/blood relation)	3150
116.	Industries & Commerce (Directorate of Industries)	Grant of Conveyance deed to the allottees of Industrial Plot in the State for the first time on successful start of industrial activity and payment of Govt. dues.	3150
117.	Industries & Commerce (Directorate of Industries)	Permission for renting of portion of Industrial Plot in Focal Points.	2100
118.	Industries & Commerce (Directorate of Industries)	Permission for Change of End Product in Focal Points	2100
119.	Industries & Commerce (Directorate of Industries)	Grant of License under Lubricating and Grease Control Order, 1987.	2100
120.	Industries & Commerce (Directorate of Industries)	Entrepreneurship Memorandum Part-1 Under MSME Act, 2006	525
121.	Industries & Commerce (Directorate of Industries)	Entrepreneurship Memorandum Part-2 Under MSME Act, 2006	525
122.	Industries & Commerce (Directorate of Industries)	Issue of No Due Certificate to the outstanding loanees who have availed Loans from the Department under Punjab State Aid to Industries Act, 1935, Seed Margin Money and Handloom cases.	210
123.	Industries & Commerce (Directorate of Industries)	Issuance of I-Card to Handloom Weavers and Artisans	55
124.	Industries & Commerce (Directorate of Industries)	NOC/Permission for sale of Industrial Plot in Industrial Area, Industrial Estate and Industrial Development Colony.	525
125.	Industries & Commerce (PSIEC)	Extension in time period for possession	210
126.	Industries & Commerce (PSIEC)	Issuance of No Due Certificate	1050
127.	Industries & Commerce (PSIEC)	Transfer of industrial plot through original allottee	3150

128.	Industries & Commerce (PSIEC)	Transfer of industrial plot through GPA	3150
129.	Industries & Commerce (PSIEC)	Transfer of plot within family/blood relation	3150
130.	Industries & Commerce (PSIEC)	NOC/ Permission to sale of industrial plot	1050
131.	Industries & Commerce (PSIEC)	Sanction of Building plan	2100
132.	Industries & Commerce (PSIEC)	Issuance of duplicate title documents	1050
133.	Industries & Commerce (Punjab Infotech)	Application for Allotment of plots	525
134.	Industries & Commerce (Punjab Infotech)	Issuance of No Due Certificate	525
135.	Industries & Commerce (Punjab Infotech)	Transfer of industrial plot through original allottee	3150
136.	Industries & Commerce (Punjab Infotech)	Transfer of industrial plot through GPA	3150
137.	Industries & Commerce (Punjab Infotech)	Transfer of plot within family/blood relation	3150
138.	Industries & Commerce (Punjab Infotech)	NOC/ Permission to sale of industrial plot	1050
139.	Industries & Commerce (Punjab Infotech)	Providing of calculations for OTS amount after receipt of a request in this regard.	525
140.	Industries/Punjab Small Industries & Export Corporation Limited	Mortgage 1st Charge	610
141.	Industry & Commerce/ PUDA	Application for Allotment of plots	525
142.	Industry Department	Registration of Societies under the Society Registration Act, XXI of 1860 at District level	525
143.	Industry Department	Registration of Societies under the Society Registration Act- XXI of 1860 at Headquarter Level	1050
144.	Industry Department	Registration of New Firms	1050
145.	Labour	Registration of Unorganized/Domestic Worker	10
146.	Labour	Application For Stipend Performa To the Children of Beneficiaries	10
147.	Labour	Registration of Construction Worker	10
148.	Labour	Correction In Registration of Construction Worker	10

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149. Labour	Renewal of Construction Worker Registration	10
150. Labour	Update Worker Record	10
151. Labour	Correction In Application For Stipend Performa To the Children of Beneficiaries	10
152. Labour	Application For LTC Performa To the Beneficiary	10
153. Labour	Correction In Renewal of Construction Worker Registration	10
154. Labour	Application For Funeral Rites Performa For Beneficiary	10
155. Labour	Application For General Surgery Aid Performa For the Beneficiary And His/ Her Family	10
156. Labour	Application For Ex-Gratia Performa To the Beneficiary	10
157. Labour	Application For Shagun Performa To the Daughter of Beneficiary	10
158. Labour	Application For Balri Tohfa Scheme	10
159. Labour	Application For Mentally Retarded Children Benefit Scheme	10
160. Labour	Application For Maternity Benefit Scheme	10
161. Labour	Application For Pension Benefit Performa For the Beneficiary	10
162. Labour	Application For Occupational Diseases Performa For Beneficiaries	10
163. Labour	Application For Teeth, Spectacles And Hearing Device Performa For the Beneficiary And His/Her Family	10
164. Labour	Correction In Application For Ex-Gratia Performa To the Beneficiary	10
165. Labour	Correction In Application For General Surgery Aid Performa For the Beneficiary And His/Her Family	10
166. Labour	Application For Tools Scheme	10
167. Labour	Correction In Application For Funeral Rites Performa For Beneficiary	10
168. Labour	Correction In Application For LTC Performa To the Beneficiary	10
169. Labour	Application For Skill Training of Worker	10
170. Labour	Correction In Application For Maternity Benefit Scheme	10
171. Labour	Correction In Application For Shagun Performa To the Daughter of Beneficiary	10
172. Labour	Correction In Application For Balri Tohfa Scheme	10
173. Labour	Correction In Application For Pension Benefit Performa For the Beneficiary	10
174. Labour	Correction In Application For Mentally Retarded Children Benefit Scheme	10
175. Labour	Correction In Application For Tools Scheme	10
176. LABOUR (FACTORY WING)	Renewal of Factory License, After Receipt of Complete Documents Along With Prescribed Fee	725
177. LABOUR (FACTORY WING)	Registration of Factory To Run Factory After Receipt of Complete Documents Along With Prescribed Fee	725
178. LABOUR (FACTORY WING)	Grant of Factory License To Run Factory After Receipt of Complete Documents Along With Prescribed Fee	365

179. LABOUR (FACTORYWING)	Acceptance of Plans of New Factory Building after Receipt of Complete Documents	365
180. LABOUR (FACTORYWING)	Registration Under the Trade Unions Act After Receipt of Duly Completed Application With Documents Along With Prescribed Fee	125
181. LABOUR (FACTORYWING)	Registration of Under Punjab Shops And Commercial Establishments Act, 1958	240
182. Labour (Factory Wing)	Renewal of License Under the Contract Labour (Regulation & Abolition) Act, 1970 After Receipt of Duly Completed Application Along With Prescribed Fee	610
183. Labour (Factory Wing)	License Under the Contract Labour (Regulation & Abolition) Act, 1970 After Receipt of Duly Completed Application Along With Prescribed Fee	610
184. Labour (Factory Wing)	Registration Under the Contract Labour (Regulation & Abolition) Act, 1970 After Receipt of Duly Completed Application Along With Prescribed Fee	610
185. Local Government	Issue of No Objection Certificate / Duplicate Allotment / Re-allotment Letter	240
186. Local Government	Issue of No Due Certificate	240
187. Local Government	Transfer of property in case of sale	610
188. Local Government	Transfer of property in case of death (uncontested)	610
189. Local Government	Issue of permission for mortgage	240
190. Local Government	Sanction of Water Supply / Sewerage Connection	240
191. Local Government	Issuance/ Renewal of Trade License by Municipal Committees and Municipal Corporations	610
192. Local Government	Change of Title in Water & Sewerage Bill / Water & Sewerage Bill Amendment	240
193. Local Government	Approval of Water Disconnection/ Reconnection	240
194. Local Government	Approval of Sewerage Disconnection/ Reconnection	240
195. Local Government	License for Slaughterhouse	1200
196. Local Government	Approval of Additional Construction	1200
197. Local Government	Sanction of Change of Land Use	1200
198. Local Government	Issue of Bus Pass (for buses operated by the ULB)	125
199. Local Government	Approval for time extension for building plans	610
200. Local Government	Issue of Completion/Occupation Certificate For Building (All Categories)	2415
201. Local Government	Replacement of Street Lights	20
202. Local Government	Sanction of Building Plans/ Revised Building Plans (Other Than Residential) – In Improvement Trust Areas.	2415
203. Local Government	Sanction of Building Plans/ Revised Building Plans (Residential) – In Improvement Trust Areas.	2415
204. Local Government	Sewerage Connection In Corporation Cities	240
205. Local Government	Issue of Conveyance Deed In Municipal Committees And Municipal Corporations	2415
206. Local Government	Water Bill Collection	10
		20

207.	Local Government	Property Tax Collection	40
208.	Local Government	Application for Loan (under PMS vandhi Scheme)	30
209.	Local Government	Application for Letter of Recommendation (under PMS vandhi Scheme)	30
210.	Mandi Board	New License U/s 10	1050
211.	Mandi Board	New License U/s 13	1050
212.	Mandi Board	Renewal of License U/s 10	525
213.	Mandi Board	Renewal of License U/s 13	525
214.	Mandi Board	Possession of Plot	315
215.	Mandi Board	To provide water connection to plot allottee	210
216.	Mandi Board	To provide sewerage connection to plot allottee	210
217.	Mandi Board	To collect water/ sewerage bills from plot allottee	10
218.	Mandi Board	To provide plinth level certificate	315
219.	Mandi Board	Approval of construction plan	1575
220.	Mandi Board	Transfer of plots	210
221.	Medical Education and Research / Punjab State Faculty of Ayurvedic and Unani Systems of Medicines	Issuance of DMC (D. Pharmacy and Ayurveda (UpVaid)	125
222.	Medical Education and Research / Punjab State Faculty of Ayurvedic and Unani Systems of Medicines	Issuance of Diploma Certificate	125
223.	Medical Education and Research / Punjab State Faculty of Ayurvedic and Unani Systems of Medicines	Issuance of Duplicate DMC	125
224.	Medical Education and Research / Punjab State Faculty of Ayurvedic and Unani Systems of Medicines	Issuance of Duplicate Diploma Certificate	125
225.	Medical Education and Research / Punjab State Faculty of Ayurvedic and Unani Systems of Medicines	Issuance of Transcript Certificate	125

226.	Medical Education and Research /Board of Ayurvedic and Unani Systems of Medicines Punjab	Provisional Registration	240
227.	Medical Education and Research /Board of Ayurvedic and Unani Systems of Medicines Punjab	Permanent Registration	610
228.	Medical Education and Research /Board of Ayurvedic and Unani Systems of Medicines Punjab	Updation of Registration	240
229.	Medical Education and Research /Board of Ayurvedic and Unani Systems of Medicines Punjab	Issue of NOC to Candidates qualified from Punjab for "Registration in other States."	240
230.	Medical Education and Research /Board of Ayurvedic and Unani Systems of Medicines Punjab	Good Professional Certificate for further studies Abroad	240
231.	Medical Education and Research /Board of Ayurvedic and Unani Systems of Medicines Punjab	Registration of Candidates qualified from other State's Board	610
232.	Medical Education and Research /Board of Ayurvedic and Unani Systems of Medicines Punjab	Addition of Qualification	240
233.	Medical Education and Research /Board of Ayurvedic and Unani Systems of Medicines Punjab	Registration of UpVoids	240

234.	Medical Education and Research/Board of Ayurvedic and Unani Systems of Medicines Punjab	Renewal of Registration (UpVaid)	125
235.	Medical Education and Research/Punjab State Dental Council	New Registration-Punjab's State (BDS, MDS, Dental Mechanic and Dental Hygienist)	1200
236.	Medical Education and Research/Punjab State Dental Council	New Registration-Other States (BDS, MDS, Dental Mechanic and Dental Hygienist)	1200
237.	Medical Education and Research/Punjab State Dental Council	Restoration of Registration	610
238.	Medical Education and Research/Punjab State Dental Council	Renewal of Registration	610
239.	Medical Education and Research/Punjab State Dental Council	Issue of NOC to Candidates qualified from Punjab for "Registration in other States."	610
240.	Medical Education and Research/Punjab State Dental Council	Issuance of Good Standing Certificate	610
241.	Medical Education and Research/Punjab State Dental Council	Issuance of Duplicate Certificate and Other Certificates	610
242.	Medical Education and Research/Punjab State Pharmacy Council	Fresh Registration	610
243.	Medical Education and Research/Punjab State Pharmacy Council	Registration by Transfer (Migration)	240
244.	Medical Education and Research/Punjab State Pharmacy Council	Duplicate Registration Certificate	125
245.	Medical Education and Research/Punjab State Pharmacy Council	Renewal/Restoration	210
246.	Medical Education and Research/Punjab State Pharmacy Council	Issuance of Good Standing Certificate	240

247.	Medical Education and Research /Punjab State Pharmacy Council	Addition of Qualification	240
248.	Medical Education and Research /Punjab State Pharmacy Council	Issue of NOC to Candidates qualified from Punjab for "Registration in other States."	610
249.	Medical Education and Research/ Council of Homeopathic Systems of Medicines Punjab	Provisional Registration	210
250.	Medical Education and Research/ Council of Homeopathic Systems of Medicines Punjab	Registration for Candidates of Punjab State	210
251.	Medical Education and Research/ Council of Homeopathic Systems of Medicines Punjab	Registration for Candidates from other States.	210
252.	Medical Education and Research/ Council of Homeopathic Systems of Medicines Punjab	Renewal of Registration	210
253.	Medical Education and Research/ Council of Homeopathic Systems of Medicines Punjab	Verification of NOC , Qualification and Registration	125
254.	Medical Education and Research/Punjab Medical Council	Provisional Registration (in case of Graduate from Punjab State)	1050
255.	Medical Education and Research/Punjab Medical Council	Provisional Registration (in case of Graduates from other States) on receipt of NOC from the Medical Council of Concerned State	1200
256.	Medical Education and Research/Punjab Medical Council	Permanent Registration (who are already registered provisionally by Punjab Medical Council)	1200
257.	Medical Education and Research/Punjab Medical Council	Permanent Registration (who have already been registered provisionally/ permanently by other States Medical Council) – on receipt of NOC from the Medical Council of Concerned State	1200
258.	Medical Education and Research/Punjab Medical Council	Provisional /Permanent Registration (in case of Graduate from other Countries) – on receipt of verification of Degree from the concerned Embassy	1200

259.	Medical Education and Research/Punjab Medical Council	Issuance of Good Standing Certificate	610
260.	Medical Education and Research/Punjab Medical Council	Renewal of Registration	610
261.	Medical Education and Research/Punjab Medical Council	Issuance of NOC for Registration in other States	610
262.	Medical Education and Research/Punjab Medical Council	Addition of Qualification in Registration Certificate	610
263.	Medical Education and Research/Punjab Medical Council	Issuance of Duplicate Registration Certificate and Other Certificates etc.	610
264.	Medical Education and Research/Punjab Nurses Registration Council	Issuance of Detailed Marks Certificate (ANM, GNM)	240
265.	Medical Education and Research/Punjab Nurses Registration Council	Issuance of Registration Certificate (ANM, GNM, B.Sc Nursing, Post Basic B.Sc. Nursing and M.Sc. Nursing)	240
266.	Medical Education and Research/Punjab Nurses Registration Council	Issuance of Diploma Certificate (ANM and GNM)	240
267.	Medical Education and Research/Punjab Nurses Registration Council	Issuance of NOC for Transfer of Registration to other States	240
268.	Medical Education and Research/Punjab Nurses Registration Council	Issuance of NOC on demand for Transfer of Registration from other States	240
269.	Medical Education and Research/Punjab Nurses Registration Council	Forwarding Certificates for verification in India/ DC Office/Hospitals Concerned.	240
270.	Medical Education and Research/Punjab Nurses Registration Council	Forwarding Certificate for Verification to other Countries	240
271.	Miscellaneous	Correction in Data/Information of G2C services (After approval by designated authority)	65
272.	NRI Affairs	Attestation of Documents at State Level	500 per document

273. Personnel	Issue of Residence Certificate Etc	75
274. Power/ Electricity	Transfer of title and conversion of services: Transfer of title and/or change of category	210
275. Power/ Electricity	Conversion from LT single phase to LT three phase or vice versa	210
276. Power/ Electricity	Conversion from LT to HT or vice Versa	210
277. Power/ Electricity	Conversion from HT to EHT or vice versa	1050
278. Power/ Electricity	Approval of supply/Use of power from roof top Solar Photo voltaic projects installed by consumers as per Net Metering Policy notified by PSERC	105
279. Power/ Electricity	Shifting of Meter/Service Connection & Other services: Shifting of Meter within premises	210
280. Power/ Electricity	Shifting of service Connection LT Connection / HT Connection	1050
281. Power/ Electricity	Shifting of LT/HT lines upto 11KV	210
282. Power/ Electricity	Shifting of HT line exceeding 11 KV	315
283. Power/ Electricity	Shifting of distribution Transformer	525
284. Power/ Electricity	Implementation of Permanent Disconnection Order (PDCO) on the request of the Consumer	105
285. Power/ Electricity	Complaints about Consumer's Bills & Restoration of Supply: Resolution of complaints on disputed electricity bill	20
286. Power/ Electricity	Reconnection of supply following disconnection due to non-payment of bills	105
287. Power/ Electricity	Testing of challenged meter in ME Lab on the request of consumer (LT meters & HT / EHT meters)	105
288. Power/ Electricity	Replacement of damaged/burnt CT/PT Units (11 KV & 66 KV and above)	315
289. Power/ Electricity	Testing of private meter in ME Lab after deposit of testing fee by the consumer (LT meters & HT / EHT meters)	210
290. Power/ Electricity	To issue No Objection / Consent within 12 working days for allowing Open Access to consumers by SLDC.	105
291. Power/ Electricity	Electricity Bill Payment	10
		20
292. Punjab State Agriculture Marketing Board	Issue of Noc/Duplicate Allotment/Re-Allotment	365
293. Punjab State Agriculture Marketing Board	Issue of Conveyance Deed	365
294. Punjab State Agriculture Marketing Board	Issue of No Due Certificate	365
295. Punjab State Agriculture Marketing Board	Re-Transfer of Property In Case of Sale	365
296. Punjab State Agriculture Marketing Board	Re-Transfer of Property In Case of Death	365

297.	Punjab State Agriculture Marketing Board	Providing Financial Aid To the Cultivators For Any Injury Or Death During Farming Operations	Nil
298.	Revenue And Rehabilitation	Certified Copies of All Documents At Fard/ Village Level i.e. Record of Rights (Jamabandi), Girdawri, Mutation, Etc. (If the Copies Sought Are Manual)	Rs. 20 per application
299.	Revenue And Rehabilitation	Appointment and Uploading of Documents For Registration of All Kind of Documents.	525
300.	Revenue And Rehabilitation	Embossing of Documents Executed Abroad	2415
301.	Revenue And Rehabilitation	Issuance of ID Cards To Senior Citizens	30
302.	Revenue And Rehabilitation	Issuance of NOC (Petrol Pump, Marriage Palace, Cinema etc.)	610
303.	Revenue And Rehabilitation	Renewal of Typist License	610
304.	Revenue And Rehabilitation	Private Partition of Land (Mutual Consent of Landowner)	240
305.	Revenue And Rehabilitation	Attestation of Uncontested Mutations	240
306.	Revenue And Rehabilitation	Issuance of Nationality Certificate	240
307.	Revenue And Rehabilitation	Nativity Certificate	2415
308.	Revenue And Rehabilitation	Affidavit Attestation	75
309.	Revenue And Rehabilitation	Allotment of Title For Newspaper/Magazine	4830
310.	Revenue And Rehabilitation	Attestation of Surety Bonds In New Parole Cases	365
311.	Revenue And Rehabilitation	Attestation of Surety Bonds In Old Parole Cases	365
312.	Revenue And Rehabilitation	Backward Area Certificate	75
313.	Revenue And Rehabilitation	Certified Copies of All Kinds of Previously Registered Documents	190
314.	Revenue And Rehabilitation	Copy of Sanad	240
315.	Revenue And Rehabilitation	Counter Signing of Affidavit	365

316. Revenue And Rehabilitation	Counter Signing of Divorce Certificate	365
317. Revenue And Rehabilitation	Counter Signing of Documents of Nri	365
318. Revenue And Rehabilitation	Counter Signing of Police Clearance Certificate	365
319. Revenue And Rehabilitation	Counter Signing of Registry	365
320. Revenue And Rehabilitation	Counter Signing of Document	365
321. Revenue And Rehabilitation	Countersigning of Translation of Certificates	365
322. Revenue And Rehabilitation	Demarcation of Land	365
323. Revenue And Rehabilitation	Endorsement of Spa/Gpa	610
324. Revenue And Rehabilitation	Equity Entry of Mortgage	1335
325. Revenue And Rehabilitation	Evaluation of Landed/Immoveable Property	610
326. Revenue And Rehabilitation	Identity Card To Government Employee	55
327. Revenue And Rehabilitation	Identity Card To Lambardar	55
328. Revenue And Rehabilitation	Indemnity Bond	365
329. Revenue And Rehabilitation	Inspection of Revenue Records	260
330. Revenue And Rehabilitation	Issuance of New Emigration Consultants Licence	6035
331. Revenue And Rehabilitation	Issuance of New Licence For Travel Agent	6035
332. Revenue And Rehabilitation	Issuance of Non Encumbrance Certificate	260
333. Revenue And Rehabilitation	Issue And Renewal of Deed Writer License	610
334. Revenue And Rehabilitation	Issue And Renewal of Stamp Vendor License	610

335. Revenue And Rehabilitation	Issue of Income Certificate	75
336. Revenue And Rehabilitation	Kandi/Sub Mountainous Area/Border Area/Bet Area/Hindu Dogra Community/ Natural Heir/Dependent Certificate	75
337. Revenue And Rehabilitation	Legal Heir Certificate	125
338. Revenue And Rehabilitation	Low Income Certificate	65
339. Revenue And Rehabilitation	Permission For DJ/Loud Speaker	610
340. Revenue And Rehabilitation	Renewal of Photostate Licence	610
341. Revenue And Rehabilitation	Special Power of Attorney	610
342. Revenue And Rehabilitation	Surety Bond	240
343. Revenue And Rehabilitation	Transfer of Ownership	610
344. Revenue And Rehabilitation	TS One In House Tax Branch	725
345. Revenue And Rehabilitation	Linking of Aadhaar, Mobile And Email Id	125
346. Revenue And Rehabilitation	E-Stamping	10
347. Revenue And Rehabilitation	NOC For Plots Under Lal Lakir	65
348. Rural Development And Panchayat	Rural Area Certificate	75
349. School Education	Issuance of Duplicate Certificate	125
350. School Education	Duplicate Certificate with change in particulars e.g. correction in DOB, Mother's name, Father's name etc.	240
351. School Education	Issuance of Original Migration Certificate/Detailed Marks Cards.	240
352. School Education	Verification of Certificates	125
353. Science, Technology & Environment (Punjab Pollution Control Board)	Grant of consent to establish Small Scale (Green/Orange/Red)	525
354. Science, Technology & Environment (Punjab Pollution Control Board)	Grant of consent to establish Medium Scale (Green/Orange/Red)	1050

355.	Science, Technology & Environment (Punjab Pollution Control Board)	Grant of consent to establish Large Scale (Green/Orange/Red)	2100
356.	Science, Technology & Environment (Punjab Pollution Control Board)	Grant of consent to operate Small Scale (Green/Orange/Red)	525
357.	Science, Technology & Environment (Punjab Pollution Control Board)	Grant of consent to operate Medium Scale (Green/Orange/Red)	1050
358.	Science, Technology & Environment (Punjab Pollution Control Board)	Grant of consent to operate Large Scale (Green/Orange/Red)	2100
359.	Science, Technology & Environment (Punjab Pollution Control Board)	Grant of Authorization under Hazardous Wastes (Management, Handling & Transboundary Movement) Rules, 2008	1050
360.	Science, Technology & Environment (Punjab Pollution Control Board)	Grant of Authorization under Bio Medical Wastes (Management & Handling) Amendment Rules, 2003 Upto 50 beds HCES and lab and Blood Banks, Pathological etc.	525
361.	Science, Technology & Environment (Punjab Pollution Control Board)	Grant of Authorization under Bio Medical Wastes (Management & Handling) Amendment Rules, 2003 More than 50 beds but Upto 200 beds.	1050
362.	Science, Technology & Environment (Punjab Pollution Control Board)	Grant of Authorization under Bio Medical Wastes (Management & Handling) Amendment Rules, 2003 More than 200 beds but Upto 500 beds.	1575
363.	Science, Technology & Environment (Punjab Pollution Control Board)	Grant of Authorization under Bio Medical Wastes (Management & Handling) Amendment Rules, 2003 More than 500 beds.	2100
364.	Science, Technology & Environment (Punjab Pollution Control Board)	Grant of Registration For Manufacture of Carry Bags & Multi Layered Plastics Under Plastic Wastes (Management & Handling) Rules, 2011	1050
365.	Science, Technology & Environment (Punjab Pollution Control Board)	Grant of Registration For Recycling of Carry Bags & Multi Layered Plastics Or Any Plastic Waste Under Plastic Wastes (Management & Handling) Rules, 2011	1050
366.	Science, Technology & Environment (Punjab Pollution Control Board)	Grant of Authorization Under E-Waste (Management & Handling) Rules, 2011	1050
367.	Science, Technology & Environment (Punjab Pollution Control Board)	Providing Effluent / Emission Analysis Report After Deposit of Analysis Fees	1050
368.	Social Justice And Empowerment And Minorities	Issue of Various Caste Certificates Like Caste, SC, BC / OBC Etc.	65

369.	Social Justice And Empowerment And Minorities	Income And Asset Certificate	55
370.	Social Justice And Empowerment And Minorities	Ashirwad Scheme	NIL
371.	Social Justice And Empowerment And Minorities	Application For Term Loan To SC	Nil
372.	Social Justice And Empowerment And Minorities	Application For Term Loan To BC	Nil
373.	Social Security & Development of Women & Child	Bus Passes To Senior Citizen/ Handicapped People	Nil
374.	Social Security & Development of Women & Child	National Family Benefit Scheme	Nil
375.	Social Security & Development of Women & Child	Sanction of Scholarship To Physically Challenged	Nil
376.	Technical Education	Issue of Duplicate Certificates / Verification of Certificates By ITI's	240
377.	Technical Education	Issue of Provisional Degree and Migration certificate and Attestation of DMCs/Degree.	125
378.	Technical Education	Issue of Official Transcript	125
379.	Technical Education	Verification of qualification certificates and issue of Detail Marks Card.	240
380.	Technical Education	Issuance of different types of certificates to students of ITIs/Polytechnics	125
381.	Technical Education	Award of Provisional Diploma Certificate and Character Certificate to eligible candidates.	125
382.	Technical Education	Verification of Degree/Certificate/Diploma	240
383.	Town & Country Planning	NOC in case of Petrol Pump/ Rice Sheller/Brick Kiln	2100
384.	Town & Country Planning	CLU (Where Master Plan is notified and Local Planning areas are not notified. Residential, Industrial, Institutional Purpose : upto 25 acres and Commercial (excluding multiplex and shopping mall upto 2 acres)	5250
385.	Town & Country Planning	Sanction of Building Plans upto 500 Sq. mtrs	1050
386.	Town & Country Planning	Sanction of Building Plans 500 - 5000 Sq. mtrs	1575
387.	Town & Country Planning	Sanction of Building Plans Upto 5000 – 10000 Sq. mtrs	2100

388.	Town & Country Planning	Sanction of building plans above 10000 square meters	3150
389.	Town & Country Planning	Completion/Partial Completion Certificate: up to 500 Sqmtrs.	1050
390.	Town & Country Planning	Completion/Partial Completion Certificate: 500 - 5000 Sq. mtrs	1575
391.	Town & Country Planning	Completion/Partial Completion Certificate: More than 5000 Sq. mtrs.	2100
392.	Town & Country Planning	Issue of Completion/Partial Completion certificate above 10000 square meters	3150
393.	Town & Country Planning	Land use classification	2100
394.	Transport	Registration Certificate of Vehicle (Non-Transport) 4wheeler	240
395.	Transport	Registration Certificate of Vehicle (Non-Transport) 2 wheelers	125
396.	Transport	Issue of Duplicate Registration Certificate	50
397.	Transport	Change of Address In Registration Certificate	50
398.	Transport	Alteration In RC	50
399.	Transport	Renewal of Certificate of Registration of A Motor Vehicle Other Than A Transport Vehicle	50
400.	Transport	Transfer of Ownership	50
401.	Transport	Transfer of Ownership In Case of Death	50
402.	Transport	Issue of NOC	50
403.	Transport	Re-Assignment of Registration Mark	125
404.	Transport	Registration Certificate of Vehicles (Transport)	50
405.	Transport	A) Motor Cycle	50
		B) Three Wheeler Or Quadricycle Or Light Motor Vehicle	50
		C) Medium Or Heavy Motor Vehicle	50
406.	Transport	Issue of Tax Clearance Certificate (For Period upto 2 Years From Date of Application)	50
407.	Transport	Issue of Tax Clearance Certificate (For Period Beyond 2 Years)	50
408.	Transport	Issue of Route Permit	50
409.	Transport	Issue of National Permit	50
410.	Transport	Addition/Deletion of Hire Purchase Entry	125
411.	Transport	Endorsement of Hire Purchase (Hpa) In Rc	125
412.	Transport	Termination of Hire Purchase In Rc	125
413.	Transport	Transfer of Vehicle (If the Place of Registration Is the Same)	50

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414. Transport	Grant of Renewal of Letter of Authority of Authorized Testing Station Under Rule 62(2) of Central Motor Vehicle Rules 1989	1200
415. Transport	Issue of Dupletter of Authority of Authorized Testing Station Under Rule 62(2) of Central Motor Vehicle Rule 1989	610
416. Transport	Issue of Permanent Driving License (Can Apply Only After 30 Days of Issue of Learner's License)	240
417. Transport	Issue of International License	1200
418. Transport	Issue of Learner's License	65
419. Transport	Renewal of Driving License	50
420. Transport	Duplicate Driving License/Address Change	50
421. Transport	Issue of Conductor License	125
422. Transport	Renewal of Conductor's License (Should Apply Within 30 Days of Expiry)	50
423. Transport	Addition of Another Class of Driving License	50
424. Transport	Payment of Taxes	50
425. Transport	Application For No Objection Certificate(NOC)	50
426. Transport	Alteration of Vehicle	210
427. Transport	Duplicate Fitness Certificate	50
428. Transport	Basic Services (Transfer of Ownership, Change of Application Address, Hypothecation (Addition/ Continuation/Termination, Duplicate RC)	50
429. Transport	Apply For Fitness Renewal/Re-Apply After Fitness Being Failed	315
430. Transport	Withdraw your Application	50
431. Transport	Check online Status	50
432. Transport	Update Mobile No	50
433. Transport	Book Appointment	50
434. Transport	Conversion of Vehicle	525
435. Water Supply And Sanitation	Sanction of Water Supply Connection	240
436. Welfare of Freedom Fighters	Dependent Certificate To Wards of Freedom Fighter	Nil
437. Welfare of Freedom Fighters	Identity Card To Freedom Fighter	Nil
438. Local Government	Registration of Street Vendors	10/- (to be collected from the Local Government department

439.	All Departments	Form Filling of Govt. To Citizen(G2c) Services	10/- for first page and 5/- for every subsequent page
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440.	Department of Governance Reforms	Registration of Form Filling Executives	525
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2. Delivery of services on Tatkal basis :-

The following services shall also be available on tatkal basis on payment of additional Tatkal Charges (which will be in addition of the approved G2C and Facilitation Charges of the service):-

Sr. No.	Department Name	Service Name	Tatkal Charges (Rs)
1	Department of Home	Marriage Registration under the Punjab Compulsory Registration of Marriages Act	2000
2	Department of Home	Marriage Registration under the Anand Marriage Act	2000
3	Department of Home	Marriage ability Certificate	2000
4	Personnel	Residence Certificate	500
5	Revenue	Income Certificate	500
6	Social Justice	SC Certificate	300
7	Social justice	BC Certificate	300
8	Social Justice	OBC Certificate	300
9	Social Justice	Income and Assets Certificate(EWS)	300
10	Revenue Dept.	Area Certificates (Border / Backward / Kandi / Sub Mountain etc.)	500
11	Health	Addition of Name in Birth Certificate	200
12	Revenue	Demarcation of Land	500
13	Revenue	Countersigning of Documents	500
14	Revenue	Hindu Dogra Community certificate	500
15	Rural Development	Rural Area Certificate	500

3. The following Saanjh Kendras services shall also be available from Sewa Kendras and approved facilitation charges are as below :-

S. No.	Name of Service	Facilitation Charges(Rs)
1	Renewal of Arms License	400
2	Renewal where licensee has shifted his residence	400
3	Renewal where adverse report is received	400
4	Renewal of arms license (Apply after due date)	400
5	Addition/Deletion of weapon	1000
6	Entry of weapon on arms license	400

7	Extension of purchase period of weapon	Nil
8	Registration of Foreigner (Arrival/Departure)	100
9	Extension of residential permit of foreigners	500
10	Copy of FIR	Nil
	DDR of Lost Article	20
11	NOC for use of loud speakers	100
12	NOC for Fair/Melas/Exhibition/Sports Events	500
13	Stranger verification	Nil
14	Tenant/servant verification (local area)	200
15	Tenant/servant verification (other district/State)	200
16	Other verification related service	200
17	Copy of untraced report in road accident cases	50
18	Copy of untraced report in case stolen vehicle	50
19	Copy of untraced report in theft cases	50
20	NOC for pre-owned vehicles	100
21	Service verification (Resident of Punjab)	100
22	Character verification	100
23	NOC issuance/renewal of Arms License dealer	1000
24	NOC for setting up of Cinema hall	1000
25	Passport verification	100
26	Verification for fresh arms license	400
27	Acknowledgment of complaint	Nil
28	Information of action taken on complaint	Nil
29	MRG enquiry in case of loss of passport abroad	1000
30	Other services related with passport	200
31	Counter sign of document	10
32	Issuance of new arms license	Nil
33	Issuance of duplicate arms license	400
34	NOC for sale of weapon	100
35	Application for extension of jurisdiction (Pb)	400
36	Cancellation of arms license on the request of the Licensee	Nil
37	Change of address in arms license	100
38	Appointment of retainer of weapon	100
39	Addition/Deletion of retainer in arms license	100
40	Change of bore	100

41	Permission for deposit weapon in case death	Nil
42	Permission sale/transfer weapon in death case	100
43	Permission of addition of cartridges	100
44	Verification of Employees of Educational/Commercial establishment.	500

Note: 1. All the services mentioned in this notification shall be available through Sewa Kendras,
2. The process and timelines of Tatkal services shall be notified later.

Chandigarh
The 10th April

ANIRUDH TEWARI, IAS,
Additional Chief Secretary to Government of Punjab,
Department of Governance Reforms and Public Grievances.